



# UC San Diego

## Policy & Procedure Manual

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### ACCOUNTING PROCEDURES – GENERAL

#### Section: 300-87 EXHIBIT 1

Effective: 07/12/2019

Supersedes: N/A New

Next Review Date: 07/12/2022

Issuance Date: 07/12/2019

Issuing Office: [Costing Policy & Analysis](#)

### SSEA REVIEW MATRIX

Review Matrix		
Annual Expenses	Annual Federal Billings	
	<15%	>15% or >\$250,000
<\$500,000	Low *	Medium
>\$500,000	Medium	High

Maximum Approval Periods		
Annual Expenses	Annual Federal Billings	
	<15%	>15% or >\$250,000
<\$500,000	5 years	2-3 years
>\$500,000	2-3 years	1-2 Years **

Review Requirements	
Risk	Review(s)
Low *	Functional Review w/Compliance Supplement
Medium	Functional w/Compliance Supp. & Financial Review
High	Functional, Financial, and Compliance Review

\* This category includes rate modifications within budget planning guidelines for activities in compliance.

\*\* 2 year approvals may be granted to high risk activities that meet compliance standards